

Guildfordians RFC 100 Club Rules

1. The 100 Club will operate as a Small Lottery as defined by the Gambling Act 2005.
2. The object of the Club is to raise funds for Guildfordians RFC.
3. 'The Club' shall be administered by an Executive Committee consisting of The Club Chairman, Club Secretary and Club Treasurer, the draw will take place on the 3rd week of the month. As many members as possible to the Executive will attend the draw but there will always be an independent person in attendance to witness the draw and to certify the results.
4. Anybody over 16 years can become a member of the 100 Club and you are encouraged to get family and friends to join. The 100 Club shall not be limited to 100 members. The more shares/numbers we sell, the bigger the prizes!
5. Members must fill in an application form (attached).
6. The subscription to the 100 Club for one number/share shall be £60 per year payable monthly in advance by monthly direct debit, or annually by cheque/direct debit. This will give members one number which will be placed in 12 draws (i.e. cost is £5.00 per month). This number shall remain the member's provided their subscription is up to date. Members may have and are encouraged to have multiple subscriptions. Subscriptions will automatically renew on an annual basis.
7. The club will be run on an annual basis commencing on 1st December of each year. There is no provision to opt in/out on a month by month basis. Admission to the draw will commence in the month following receipt of the subscription provided subscriptions are up to date. Members joining after the start of the normal 100 Club membership year and are not paying monthly will be charged a pro-rata amount for the rest of the year and entered in the next available draw following payment.
8. A member is eligible for inclusion in the draw so long as the subscription for that month has been paid.
9. Unless otherwise advised, a member will be deemed to have left the Club if his or her renewal of subscription remains unpaid for a period of one month.
10. Members wishing to leave the 100 club should do so at the end of the club membership for that year. Refunds will not be given for people wishing to withdraw before the year end.
11. Registers will be kept recording the name and address of each member, the number(s) allocated to them and the subscriptions received from them.
12. The relevant numbers of all paid up members will be entered in the draw for each month.
13. The draw for each month will be made at the Guildfordians RFC clubhouse every third week (Friday, Saturday, Sunday or Monday) in the presence of at least three people including one committee member. Draws scheduled to take place during holidays will be done whenever practical.
14. The regular monthly prize fund will be 50% of the monthly Income— there will be four prizes:-
 - 1st prize = 20% of monthly prize fund (£100 if 100 members)
 - 2nd prize = 15% of monthly prize fund (£75 if 100 members)
 - 3rd prize = 10% of monthly prize fund (£50 if 100 members)
 - 4th prize = 5% of monthly prize fund (£25 if 100 members)
15. The 100 Club administrators will make all reasonable efforts to pay or post prizes to the winners within a reasonable period after the monthly draw.
16. Prize winners will be notified in writing and payment will be made by cheque to the address shown on the membership application form or to such other address as the member may subsequently have advised. Prizewinning numbers will also be listed on the Guildfordians RFC website each month after the draw. The allocation of numbers and draw results will also be available from the Secretary on request.
17. If a winner cannot be contacted, the winnings will be placed into the Guildfordians RFC funds after 6 months.
18. The decision of the Guildfordians RFC Club Committee shall be final in all matters requiring adjudication.
19. The Guildfordians RFC Club Committee shall also have the power to amend or revoke these rules at their absolute discretion with such reasonable notice to the 100 Club members as is necessary.
20. Once an application has been approved an email will be sent containing number(s) and online payment details.
21. If your subscription is by monthly Direct Debit, your numbers for subscription payments received before the 10th of each month will be included in that month's draw, subscriptions received on or after the 10th of each month will be included in the next month's draw.

Guildfordians RFC 100 Club Application Form

Name: _____

(Applicants must be over 16)

Address: _____

Post Code: _____

Telephone: _____

Email: _____

Quantity of numbers required _____ at £5 per month/ £60 per year per number.

Payment: *£5 per month / £60 per year / other: _____ by *Direct Debit / Cheque (*Delete as appropriate*)

Signed: _____

Please ensure you fill in all your details above or we cannot allocate you a number in the Guildfordians RFC 100 Club.

By signing this form you are declaring that you have received and accept the rules of the Guildfordians RFC 100 club

***If paying by cheque, please make payable to "Guildfordians RFC"**

***If paying by Direct Debit, payment information will be sent to you by email.**

Please return this form (*with cheque payment) to:

Club Membership Secretary : Tracy Davies, 72 Merrow Woods, Guildford, Surrey. GU1 2LN.

Or scan and email to Tracy: membership@grfc.co.uk

50% of all money raised from the 100 club will go to the Guildfordians RFC.

For Guildfordians RFC Use Only			
Guildfordians Membership Number		100 Club Draw Number(s)	
Subscription (Annually/Monthly) Fee		Application Received on	
Payment Method (Cheque/Direct Debit)		Application Approved on	
Notes			